

Mini & Junior Prep Programs (**STANDARD**) Payment Policy/Cancellation Agreement



2025/2026 Mini & Junior Prep - Standard Programs

The following document outlines all Policies and Agreements for SPARK Mini & Junior Prep Showcase Programs for the 2025/2026 season. Please read the entire document to know what to expect for the season. We have made adjustments from previous seasons.

Unless otherwise specified, details in each section will be the same for both minis & juniors

Class Details

The season includes two performances and 22 classes.

Minis will have the opportunity for mentorship with the high school team before their performances and a Q&A session to learn about poms.

Juniors will be able to shadow one high school dance team practice, have a Q&A session with high school dance team members, and take a picture with the high school team. In March/April, the junior program will focus on familiarizing and preparing the junior dancers with the high school tryout process.

For both minis & juniors, the season is spread over six months (Sept. 2025 - February, 2026) to account for scheduled school breaks. By registering, you are signing up for the entire season from **September 2025 to April 2026**. **No parents are allowed in the room during class.** You do not have to leave the facility, but we ask that you stay out of sight during class to avoid distractions and keep our dancers engaged. If your dancer requires special assistance, please let us know so we can provide additional support.

Class Content

Mini Classes

They will work on technique on the center floor and skills across the floor. They will also learn two cheers, two sidelines, and two dances.

Junior Classes

They will focus more on learning higher-level technical skills and proper motions. We will also learn one dance and one set of sideline material.

Calendars/Locations

Your class calendar with dates and times can be found on the website under the Mini & Junior Programs tabs next to your program. **The class location will be shared in August once school district offices return from summer break. You will be emailed 1 week before class with class details and reminders to begin the season.** Calendars will also be shared weekly in your class reminder email. Due to building conflicts, classes can move locations from time to time. All moves will always stay in the same feeder area. We will always notify you of location changes. Calendars are kept up-to-date at all times with location changes.

Communication

Our communication will come in the following formats. If you have questions, please contact our mini-director or junior director, our instructors are there to focus on the class instruction.

- 1) **Constant Contact emails** - All weekly and informative emails will be sent via Constant Contact. Sometimes these go to your junk mail so please follow the steps in this article to set a filter so you receive all of our communication. Just scroll to your provider.
https://knowledgebase.constantcontact.com/email-digital-marketing/articles/KnowledgeBase/5873-adding-email-addresses-to-a-safe-sender-list?lang=en_US
- 2) **Sports Engine Motion App** - Download the Sports Engine Motion App to log into your account! Our staff can send you reminders or last-minute notifications through the app! You can also message the instructor through the app! This is where you can access account details and all class videos of material for dancers to practice at home. Alternatively, you can also access your account through our website or the following link: <https://www.gomotionapp.com/cosdttp>



- 3) **Email** - Our mini & Jr director can be reached at sparkdance5678@gmail.com.
- 4) **Phone** - If you have an issue after business hours, contact us at 720-477-0015.

Instructor Communication

We do not share our instructors' personal information but you can always message them directly through the Sports Engine Motion app listed above! This is a great resource to use if your kiddo is sick or running late so the instructor is aware.

If you are running late please let the instructor know through the app so they know to look for you at the door. Most building doors remain locked at all times.

Payments

Mini Classes - Monthly charge of **\$100 per month for six months.**

Junior Classes - Monthly charge of **\$110 per month for six months.**

*We offer a 10% discount for siblings.

THESE PRICES INCLUDE A T-SHIRT & A SLING BAG! You must be registered by October 1st to be guaranteed a t-shirt and bag. Payments will be made through our online auto-pay system. The first payment will be taken on the day you register and then on the **1st** of each month for eight months; **the last charge will be on 4/1/2026. If your payment doesn't clear by the 10th of each month, you will be charged a \$20 late fee.**

Uniforms

There will be a separate one-time charge for the uniform/pieces that are ordered. This will be paid at the time of the fitting. We have NEW REBEL custom uniforms for the 25/26 season. Each uniform will be constructed specifically for your child. The uniforms are pre-designed and will be customized to your team's colors. **Participants must have a shell (top), skirt, bow, briefs and poms to perform.** You will need to provide your briefs or shorts to wear underneath.

New and/or Need The Whole Uniform?

You will place and pay for your order at the designated uniform fitting session that you attend. We will charge the card on file unless otherwise specified. The uniform bundle package price is **\$160.00** for the shell (top), skirt, bow, briefs, and poms.

Returning and/or Only Need Certain Pieces?

You are welcome to wear your old uniform if it still fits during this transition year. We are no longer working with Champion (vendor from 24/25 season) so we cannot order any pieces that might go missing or don't fit. Please make sure your uniform will fit until May 2026 before opting out of uniforms.

You can expect items to be delivered during class in December or early January. **Uniform**

fittings are required for all participants who need the uniform bundle. All participants must have a uniform to participate in the performances. A parent/guardian will need to be present during the fitting to oversee sizing and sign the order form noting the sizes that will be ordered for your dancer. **It is the parents/guardian's responsibility to choose the size uniform you are comfortable with.** Our staff will be on hand to help navigate the process but will not select the size and will not fill out the order form. You know your child best and therefore need to be the one deciding the proper size uniform.
Uniforms are custom-made for each dancer, and there are no refunds or exchanges. SparkDTTP does not provide alteration for uniforms if your uniform needs an adjustment.

T-shirts & Sling Bags will be delivered to class around Fall Break.

All uniform orders must be submitted by October 27th for December in class delivery.

All late uniform orders must be submitted by December 1st for January in class delivery.

Per the manufacturer, any late orders may have an additional 20% of the total order fee tacked on for rush processing. If you do not order the uniform by the designated date, you risk not receiving it on time for performances. **ALL DANCERS MUST HAVE A UNIFORM TO PARTICIPATE IN PERFORMANCES.** There are no exchanges or refunds on uniform items.

Shoes & Attire

Shoes -

Mini's are required to have tennis shoes or jazz shoes.

Junior Prep dancers are required to have jazz shoes. You can get jazz shoes at your local dance store or on Amazon, such as the ones linked [here](#).

Attire - Dancers should wear athletic clothes that are appropriate and easy to move in. Fitted shirts, leggings, or shorts are preferable (no jeans, baggy t-shirts, sweats, hoodies, etc.) so that instructors can ensure proper placement and technique.

Dancers **MUST** wear appropriate shoes and attire for ALL classes. Dancers without proper footwear/attire will be asked to sit. **NO JEANS, CROCS, BOOTS, OR FLIP-FLOPS.**

Class Videos

Mini videos of cheers, sidelines, and dances learned in class will be posted and viewable through your Sports Engine Motion App.

Junior Prep videos of dances and game day sidelines will be posted and viewable through your Sports Engine Motion App.

Class videos will not be emailed out. Dancers may use the videos posted in Sports Engine to practice. **We highly recommend downloading and utilizing the Sports Engine Motion App for account and team needs.**

Performances

Performance dates will be shared at the end of November once the basketball schedules are released and we have had time to coordinate with the high school teams to select dates. Both performances will take place in late January or February. The high school game calendars are subject to change up to and including the event day, so please plan to be flexible. We are not responsible for game date/time changes but will notify you of any changes.

Weather Policy

We will follow the district policies regarding weather closures. Classes canceled due to district closures due to weather will not be rescheduled. Dancers may attend another team's class as a makeup class if desired. We will send out communication if there is a cancellation due to weather.

Contract

By registering, you are signing up for the entire season from September 2025 through February, 2026. **A 30-day written notice is required if you need to drop the program during the season. Any future auto-pays after the 30 days would be canceled. NO REFUNDS WILL BE GIVEN.** We do not mail invoices or statements. We do not prorate fees. A dancer is enrolled until SPARKDTTP receives a minimum 30-day written cancellation notice. You are financially responsible for all contracted months or until SPARKDTTP is notified in writing at least 30 days before the dancer drops a class(es). All withdrawal notifications can go to our Mini & Junior Director at sparkdance5678@gmail.com. **Telling your instructor and/or unsubscribing to our emails does not count as a form of written notification for withdrawing.*

Monthly payments are the same whether there are 3, 4, or 5 class weeks in a month. **Your total number of classes for the season (22) has been divided over the months (six) to create the monthly payment.**

Payments are non-refundable and non-transferable except for a long-term injury accompanied by a doctor's note or moving out of state. Credit is not given for missed classes. If a student is ill or cannot make it, they can arrange a make-up class by contacting the admin.

Our policies and guidelines ensure fairness and consistency for all our clients. We require written notification for any changes or requests, as we cannot make assumptions about individual family situations. It is ultimately the client's responsibility to inform us of any desired modifications.

For a student to continue classes and participate in the end-of-season showcase, accounts must be current with no outstanding balance.

If, at any time, the client/or the party responsible for making payments under this contract defaults by failing to make a payment on time, SPARKDTTP may hire counsel, employ a collection agency, file a suit in law or equity, and may immediately cease further performance under this contract, all at SPARK DTTP sole election. SPARK DTTP shall be entitled to an award of all attorney's fees and costs incurred in attempting to collect such debt.

EMAIL

Mini & Jr Director sparkdance5678@gmail.com

PHONE

720-477-0015